



SLEEP HEALTH SOLUTIONS

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Dear Referral Partner,

In recognition of the importance of servicing our patient population safely and compliantly during the Coronavirus (COVID-19) pandemic, we want to assure you that since the onset, steps have been taken and our protocols have been adjusted and amended to respond to these challenges.

We have implemented business continuity and pandemic contingency plans, working in accordance with guidelines set by the World Health Organization, the Centers for Disease Control and Prevention, and the U.S. Department of Health and Human Services.

Also, given our partnerships with the local health systems, we are aligning our operations to address this evolving situation. For the protection of our patients and staff, and the broader community, we have implemented the following:

- The sleep center and main office located in Cuyahoga Falls will remain open with limited staff.
- All employees are under strict business travel restrictions, particularly for airline travel. Where applicable, in-person meetings have been converted to phone calls or video conferences.
- All non-clinical employees have been assigned to work remotely. These employees will continue to perform their jobs in support of our clinical staff.
- We are providing guidance and education on proper risk mitigation practices including following CDC-approved hand hygiene, operating at safe distances, and proper use of PPE, including gloves, masks and eye protection.
- We are mandating home-based quarantine for staff who believe they are at risk and/or report or show signs of symptoms related to COVID-19. Daily temperature readings are being recorded for all staff.

Since many of our clinicians work at local hospitals, they have been educated and trained in the practice of standard universal precautions. To prevent aerosolization we have rescheduled all attended PAP titration studies at the sleep center. Also, we are not conducting mask fit tests while completing PAP setups. The patients are being left with appropriate mask “fit packs” and instructed on how to perform the mask fit test on their device.

We are committed to providing excellent patient care and persevering together in these challenging times. We appreciate and value your trust and continued support.

Sincerely,

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